BOARD OF ROAD COMMISSIONERS
TOWN OF DUNSTABLE
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MINUTES
06/25/2025

Chairman Michael Martin called the meeting to order 3:00
Members present Mat Morton, Pete Gove
Administrative Assistant Kristina Hooper
Town Hall – Grange Room

Mat made a motion to elect Michael Martin as Chair, requesting he sign all paperwork as needed. Pete seconded, Mike accepted.

Pete made a motion to accept meeting minutes of 05/08/2025. Mat seconded-motion passed unanimously.

Pete made a motion to allow David, John, Mark, Dan and Kristina to roll over all allowed remaining vacation time. Mat seconded the motion.

Full Depth Reclamation bid had to be extended to July 9, 2025.

Four Line Painting Quotes were reviewed. Two had a price match. Dunstable has worked with ProFinish in the past. They showed up in a timely manner, when they said they would and David was happy with the work, another plus is they are familiar with the route. Mat made a motion we contract with Pro Finish. Pete seconded-motion passed unanimously.

Discussion of items within 48 hours.
Building Permit release for Unkety Brook. The development is still private so Roads does not collect Driveway Permits or sign off on driveways. However, Pete would like us to put in the comment section of the Building Release that the Road will not be accepted by the Board of Road Commission later if driveways don't meet all our requirements including minimum standard width and that no water from private property makes it to the road. Mike and Mat both agree.
Mike had run into Leah just before walking into this meeting and she has requested when we brush cut to not cut the Japanese Knotweed. Leah would like to see it sprayed in the fall with a safe or organic spray. She is willing to drive around with David or a member of the Board and show the areas of concern. Pete is concerned with cost and if Conservation might be willing to help pay for it. Mat heard DCR recommends Knotweed be pulled and buried no less than 15' underground. It was decided that this has to be looked into further.
Kristina hadn't heard any comments back regarding an email Jason forwarded regarding signs on Pleasant Street. Mat and Pete hadn't received the email. If any sign is obstructing a view Pete feels it needs to be removed. Discussion will follow at a later meeting after reading email and driving by said signs. Removing signs is not something that has been assigned to a specific person and the Highway guys have their plates full. Mike will check in with Jason and Dana on possible procedures.

Mat made a motion to close the meeting at 4:02pm. Motion passed unanimously.

Respectfully submitted,
Kristina Hooper
Dunstable Highway
Administrative Assistant

Approved on 07/09/2025

APPROVED